II. CURRICULA

A. Curriculum Development and Education for Transfer.

Recommendations.

1. The committee recommends that the College give further consideration to needs that may exist in the more remote areas of the community it serves, with a view to meeting hitherto unrecognized needs for special courses, either with or without credit, workshops, institutes, seminars, field studies, and participation in community enterprises having educational aspects.

2. The committee endorses and urges continued efforts to effect a meaningful articulation agreement with the University of Hawaii to facilitate the transfer of students.

3. The College should press more vigorously for funds for innovation and experimentation.

4. The Board of Regents continue to supply the college with adequate funds to develop vocational education programs, to assist the college in reaching its aim of a student mix of approximately 50% pre-transfer and 50% career education.

B. The Program of General Education.

Recommendation. The committee urges the Board of Regents and the University to consider with the College the advantages to be gained from relieving it from the specific prescriptions of University general education and allowing it to offer its own approved and acceptable program.

C. Vocational Education.

Recommendations. In planning vocational facilities for the future, teachers who are going to be using the facilities should have a very definite part in the planning.

D. Continuing Education.

Recommendation. An agreement should be reached as early as possible concerning the nature of continuing education courses to be offered, by which institution, and for what fees. If the community college is to expand in this direction, appropriate budgetary adjustments should be made.
E. Summer Sessions.

Recommendations.

1. That the Summer Session be expanded to eight weeks or to the extent considered appropriate by the College, with provision for accelerated and short-term segments.

2. That continued efforts be made to bring the salary allowance for Summer Session teaching to an equitable level, comparable at least to that for similar work done at the University.

3. That funds be sight for special features that will reflect the different educational needs of the different students who look to Leeward Community College for summer work, whether in formal courses or ad hoc programs of a more unusual nature.

F. Course of Study Outlines.

Recommendation. As the college grows and staff added to teach multiple sections, consideration might be given to insuring that instructors teaching the same course do agree on the course of study outline, the course objectives, and grading standards.

III. MEETING THE NEEDS OF DISADVANTAGED PERSONS

Recommendations.

1. Continually search out other sources of financial aid for students, to the end that "grant" monies (or "financial aid packages", usually made up of a combination of grants and work-study awards) might become available for financially needy students. Financial Aid Officers in mainland community colleges, especially in California, devote a good deal of their time to seeking such funds and seeking students who would not come to the community college unless recruited and provided a financial aid package.

2. As sources of financial aid can be found to make it possible for them to go to college, increase the outreach effort to locate and recruit students who might never otherwise think of the advantages which a Leeward College education has to offer them.

3. Give further consideration to the needs of physically handicapped students, both in the design of physical facilities and programs.
B. Facilities.

Recommendations.

1. One of the most important recommendations to be made by this team, in the minds of all team members, was the need to impress upon the State Legislature recognition of the facts that (a) custodial/maintenance services, adequately provided, are in reality a long-range economy, and (b) the situation regarding inadequate custodial service at the Leeward campus can easily become worse as the college grows unless more adequate funding for this portion of the budget is made available.

2. In planning specifics for the additional vocational facilities to be provided under the Long Range Development Plan, more usable facilities are likely to result if the ultimate users, the instructors, are directly and continually involved in the planning.

V. STUDENT PERSONNEL SERVICES

A. Student Personnel Services.

Recommendations.

1. The College so organize and center responsibility for student services that staff, student and program direction is strengthened and coordinated.

2. The College determine the kind of recreational and/or athletic program it plans to maintain and better define teams and the scheduling and coordination of team activities and competition.

B. Student Government and Activities.

Recommendations.

1. The College improve the coordination of student activities, including student government activities.

2. The College consider the granting of credit for participation in student government.

VI. COMMUNITY SERVICE

B. Use of College Facilities & Services.

Recommendation. The College consider the advisability of formulating written policies regarding the kinds of facilities and services available to the community and the conditions under which they can be provided by the administration and faculty.
C. Educational Services.

Recommendations.

1. The College and/or the President's Office, University of Hawaii, define community service and the educational programs and services to be offered by community colleges under community service as defined.

2. Adequate funds be made available in the regular annual budget to provide the staff to offer an organized program of community service as defined for the college.

3. The College be free of any restrictions imposed by the College of Continuing Education and Community Service in the offering of lower division courses to serve needs of the Leeward College community.

VII. ADMINISTRATION

A. Effectiveness of Administration.

Recommendations.

1. In order to alleviate the confusion which seems to exist, it would be well for the President of the University system and the Board of Regents to clarify and define the autonomy to be exercised by the community colleges.

2. The method of allocating custodians to the college should be examined. This could prevent a deterioration of a beautiful plant because of inadequate upkeep.

3. As the college grows in enrollment and offerings it would be wise to examine the organizational pattern of the college to insure an equalization of administrative responsibilities.

B. Finances.

Recommendation. It might be well for the state and the University system to study the possibility of developing a formula plan for the financing of community colleges so as to take the uncertainty out of how much is to be allocated to the community colleges each year.