
SENATORS EXCUSED: W. Imada.


CALL TO ORDER: The meeting was called to order at 3:15 p.m. with a quorum.

APPROVAL OF THE MINUTES: The minutes of the April 3, 2002 meeting were read and approved with minor corrections to the Legislative report and the Curriculum Report.

SPECIAL REPORTS:

Linda Currivan distributed a detailed overview of the new UHM Gen. Ed. requirements. Senators were asked to review the list of courses approved for the new requirements to determine if there are any community college courses that are not on the list that we feel should be. Members of the General Education Committee (GEC) have been cooperative during this past year, and we are encouraged to submit courses to them for inclusion as soon as possible. The new GE requirements include Core Requirements listed in two categories, Foundations courses and Diversification courses. Courses in these two areas have been identified. Graduation Requirements also fall into two areas: Focus courses and Hawaiian or Second Language courses. In the category Focus courses, the hallmarks have been set; however, individual courses have not yet been assigned. The new UH Gen. Ed. can be found on the website www.hawaii.edu/ccc/AA (case sensitive).

Provost Mark Silliman reported that DOI Doug Dykstra is busily working in Hong Kong where things are looking very promising. Mark asked the Senate to concur with his decision to ask our Grants Writer, Tom Kuhn, to assist Acting DOI Bernadette Howard with implementation/follow-up/maintenance of the College’s many grants. The reassignment of T. Kuhn is meant to be temporary. Senator Reese raised the question of
the wisdom of assigning administrative duties to such a valuable resource (Grants Writer) that should focus energies on obtaining more grants. It was noted that there is a tremendous amount of work connected with administering the grants we currently have; furthermore, we were not given additional personnel to take on the extra work inherent in the grants thereby creating an additional workload on the Business Office and others. The Senate supports the Provost’s proposal and has no objections to the temporary assignment.

Candace Hochstein presented a proposal to accept C- and D grades from non-system institutions. The following history was offered. UH Manoa began to accept D grades from non-system institutions in the Fall 2001; however students must still meet the cumulative entrance GPA for admission. It will still be up to the individual institutions to determine how they will use or not use the credits. While none of the community colleges currently accept C- and D grades, there is some discussion on this issue among the CCs. MOA 5.209 clearly states that “an evaluation and acceptance of credits earned at a regionally accredited, non-UH institution by any campus within the UH system shall be accepted by any other UH campus.” This means that LCC is obligated to accept a course that has a D grade if the student went to UH Manoa and then came to LCC.

Motion 02-15 (Pond/Buchanan): To accept the Student Services Division’s recommendation to change College policy from not accepting C- and D grades from non-system institution, to accepting C- and D grades from these institutions.

PASSED – Unanimously

It is expected that by changing the policy, LCC would be in line with UHM, be perceived as student friendly, allow students the right to transfer C- and D credits to LCC and possibly have them used toward the degree as appropriate, and be consistent with the (LCC) policy that currently accepts D grades for transfer from all transfer students.

The Student Services Division also recommended that the UHCC System create a committee composed of individuals who work with transcript evaluations and articulation issues to meet and discuss this matter. The Transfer Network Committee discussed the issue, but chose not to act on it.

Motion 02-16 (Pond/Toyama): To create a Community College System committee to further discuss the matter of accepting C- and D grades from non-system institutions.

PASSED – Y=7; N=6; Ab=4

Diane Sakai presented a Senate Resolution from KapCC requesting the President of the University of Hawaii establish “off-the-top” budgetary funding at the system level for system-wide resources and support services that will include system-wide licensing of databases and other online resources, system-wide funding for a shared integrated library system (UH Voyager), system-wide funding of electronic document delivery systems in support of intra-system loans and distance education, and a courier system for library
materials delivery as recommended by the University of Hawaii’s Library Council. This would result in greater access by all faculty (including those at CCs) to appropriate electronic databases and other library resources. She then proposed a modified Resolution for LCC Senate consideration.

**Motion 02-17 (Toyama/Kappenberg): To approve Faculty Senate Resolution # 02-01 (attached).**

PASSED – Unanimously

**COMMITTEE REPORTS:**

**ELECTIONS COMMITTEE** – Senator Lococo reported that the May 8 meeting of the Senate will be a combined meeting. Members of the 2001-2002 Senate will be joined by members of the 2002-2003 Senate. At this meeting, elections will be held for Senate Officers (Chair, Vice Chair, and Secretary). New and continuing Senators are eligible to vote. Senators who wish to run or nominate someone else should contact Paul Lococo or Donnabelle Pascual.

**UHWO/LCC TASK FORCE (AD HOC)** – Jim West addressed the Senate on informal discussions he and others have had with UHWO. He claims that some WO faculty are beginning to realize that a brand new, stand alone, four-year campus may not be in the immediate future. West believes they should explore some backup plans and, in that spirit, they may be willing to discuss a merger with LCC staff. However, they do not want to have any formal discussions with LCC or make any plans at this time, which would undercut their preferred future—being a four-year, stand alone college. Some WO faculty have a negative view of the term “community” in the name of the new institution and do not wish to be a part of a four-year, community college (one that shares functions of both institutions). Senator Pond pointed out that term is very important to our mission, and that we might not be willing to jeopardize that aspect of our college by deleting the word from our name. At the close of discussion, Senator Pond introduced the term “symbiosis” and called for the two institutions to remain true to their respective mission and purpose while at the same time cooperate to each other’s benefit.

**OLD BUSINESS:**

Senator Pond reported that he has still not yet heard an exact balance in the BOSP reserves. At the last BOSP meeting, the figure was quoted as being around $70,000. In the meantime, Ka Mana’o and Harvest Magazine continue to struggle with broken and inadequate computers, printers, and scanners. In fact, both publications are forced to share a single working computer. Each proposed the purchase of a single computer, but was having to be very careful to keep costs within the (yet approved) BOSP budget. He presented the Senate with a motion approved at the April 16 BOSP meeting, calling for the expenditure of $20,000 from the reserves, for Senate consideration. The Senate wondered
why this amount had been chosen. Senator Pond reported that both Harvest and Ka Mana’o identified the exact computers and software they wanted and in the exact quantity. $20,000 would more than cover the purchase and provide both publications with the necessary technology without the need to share equipment or computer time.

**Motion 02-18 (Pond/Flegal):** The Faculty Senate requests the Dean of Student Services to authorize the immediate expenditure of up to $20,000 from the BOSP reserves to provide Ka Mana’o and Harvest with the necessary computer equipment and software to produce the college’s magazine and newspaper.

**PASSED -- Unanimously**

**ADJOURNMENT:** The meeting was adjourned at 5:45pm. As the hour was late and there was still considerable unfinished business, it was decided to call a special meeting.

**SPECIAL MEETING:** A special meeting will be called on Wednesday, May 1 at 3:00 in FA-201 for the purpose of completing three items leftover from this meeting. They are the AIC Reports, The Strategic Plan (ADP), and the UH Strategic Plan (input on this document is due April 26).

**RESPECTFULLY SUBMITTED:** Jack Pond, Secretary
WHEREAS the faculty at Community Colleges are evaluated on their commitment to maintaining currency in their respective fields as an integral component of their professional development,

WHEREAS effective teaching at the undergraduate level requires instructors to keep abreast of developments in their field,

WHEREAS currently the Community College faculty members do not have equal access to all electronic databases available throughout the University of Hawai'i system libraries or to our resources outside the University of Hawai'i,

WHEREAS the University of Hawai'i Library Council has recognized the benefits of consortial purchasing,

WHEREAS President Dobelle has stressed the importance of functioning as a system for the University of Hawai'i,

WHEREAS the University of Hawai'i Library Council has been meeting regularly, working on system-wide library issues, and implementing consistent policies among the libraries,

WHEREAS the University of Hawai'i Library Council is working on system-wide agreements to increase access to library resources where appropriate,

BE IT RESOLVED that the President of the University of Hawai'i establish budgetary funding at the system level for system-wide resources and support services that will include system-wide licensing of databases and other online resources, system-wide funding for shared integrated library system (Hawai'i Voyager), system-wide funding of electronic document delivery systems in support of intra-system loans and distance education, and a courier system for library materials delivery as recommended by the University of Hawai'i Library Council. This will result in greater access by all faculty (including those at Community Colleges) to appropriate electronic databases and other library resources.

BE IT FURTHER RESOLVED that University of Hawai'i Library Council be supported in its efforts to develop guidelines that would result in equal access to interlibrary loans of non-UH holdings to all UH faculty.
Leeward Community College
Senate Agenda
Wednesday, April 24, 2002
3:15 – 5:30 pm
FA 201

I / Approval of Minutes

II / Question/Answer & Discussion
A. Linda Currivan will be speaking on the UH Gen. Core and the work of the system AA Task Force.

B. Stu Uesato and Candy Hochstein will be speaking on whether LCC wants to change its current policy of not accepting D grades from non-system institutions, to accepting D grades from non-system institutions.

III / Reports
A. Standing Committee Chairs
1. Budget and Planning—Judy Kappenberg, Mike Reese
2. Faculty—Warren Imada
3. Elections—Paul Lococo
4. Academic/Institutional Support—Cindy Martin, Zeny Estrada
5. Legislative Relations—Ralph Toyama
6. Program Review—Gail Levy, Kathy Hill
7. Student Committee—Donnabelle Pascual
8. Curriculum—Nancy Buchanan

B. Ad Hoc Committees
1. Senate Service Committee—Ray Tanimoto
2. UHWO/LCC Task Force—Jim West

C. Chair’s Report
1. CC Strategic Planning Group—KCC, Sat., 04-24-02

IV / New Business
A. What’s on your mind?

V / Announcements
A. Our last meeting date of this semester will be May 8. On that day officers for the coming year will be elected.
UHM GenEd:
New Challenges
New Opportunities

GENERAL EDUCATION REQUIREMENTS
Core Requirements
• Foundations 12 crs.
• Diversification 19 crs.

Graduation Requirements
• Focus
• Hawaiian or Second Language

FOUNDATIONS REQUIREMENT
• Written Communication
• Symbolic Reasoning
• Global & Multicultural Perspectives

WRITTEN COMMUNICATION REQUIREMENT
Requirement: 3 credits (FW)
English 100
English 100A
English 101 + 101 Lab
English Language Institute 100

SYMBOLIC REASONING REQUIREMENT
Requirement: 3 credits (FS)
Info Computer Science 141
Info Computer Science 241
Math 100 Math 140
Math 203 Math 215
Math 241 Math 251
Philosophy 110

GLOBAL & MULTICULTURAL PERSPECTIVES REQUIREMENT
Requirement: 6 credits
2 courses from different groups (FG)

DIVERSIFICATION REQUIREMENT

GRADUATION REQUIREMENTS
• Focus Requirement
• Hawaiian or Second Language Requirement

FOCUS REQUIREMENT

"DOUBLE-DIPPING" OPTION
Students Entering UH System Fall 2002 - Spring 2003
Requirements That May Be Double-Dipped

"PRO-RATING" FOCUS REQUIREMENT
• Applicable to non-system transfer students and returning students who enter under the new core requirements.
• Will be implemented on a one-year trial basis.
  - 76 cr: 3 WI courses (2 upper div.); 1 HAP course; 1 course from 1 other Focus area.
  - 89 cr: 2 WI courses (upper div.); 1 HAP course.
WHY GenEd REFORM?

Greater student say in what they study
- OLD: one size fits all
- NEW: multiple choices for different needs and different goals

Enriched first-year curriculum
- OLD: Departments provide single product "centralized economy"
- NEW: Departments develop new products for various needs "market-place economy"

Flexibility for students and faculty
- OLD: Students - few course options
  Faculty - limited teaching options
- NEW: Students - many options, more times
  Faculty - more teaching options
- Assessment will guide GenEd revisions

Graduation in 4 Years
- OLD: 40 credits, few choices for transfer students
- NEW: 31 credits, many choices for transfer students

New attention to social needs
- OLD: Focus on colleges & departments
- NEW: Focus on Hawaiian/Asian/Pacific issues; ethics; oral & written communication

Student’s major is central to educational coherence
- GenEd choices should complement goals of major

GenEd requirements consistent with WASC guidelines
- OLD: GenEd a two-year module
- NEW: GenEd carried across four years

WHAT’S DIFFERENT...?

DISTRIBUTION
- Requirements are course driven
- Requirements emphasize diversity across pre-UH course work

DIVERSIFICATION
- Requirements are criteria-driven
- Criteria emphasize inquiry and decision-making across diverse fields

For criteria, visit the GenEd web site:
www.hawaii.edu/gened/diversification.htm

What's Different...?
- Built in time-limits on course designations
- Assessments required; involve students, instructors, advisors, & departments
- 4-year graduation feasible
- Excitement of learning: a occurrence
April 24, 2002

MEMORANDUM

TO: The Faculty Senate

FROM: The Student Services Division

RE: Proposal to change current policy to accept C- and D grades from Non-System Institutions

History
-Effective Fall 2001, UH Manoa has begun to accept D grades from non-system institutions.
-UH Manoa says that although they will accept D grades from non-UH system institutions, the cumulative entrance GPR must still be met.
-UH Manoa is currently considering accepting C- grades.
-Although the D grade is being accepted for admissions purposes, it is up to the individual Schools/Colleges to determine how they will use/not use the credits.

Current Policy
-The other CC’s do not accept C- or D grades, including LCC.
-The other CC’s are beginning to discuss the issue of whether or not to accept D grades.
-On page 8 of 26 of 5.209, number six; “Transfer of Previously Earned Credits. An evaluation and acceptance of credits earned at a regionally accredited non-UH institution by any campus within the University of Hawaii system shall be accepted by any other University of Hawaii campus.” This means that LCC is obligated to accept a course that has a D grade if the student went to UH Manoa, and then came to LCC.

RECOMMENDATION BY THE STUDENT SERVICES DIVISION

1. The Student Services Division recommends that Leeward Community College change its current policy from not accepting C- and D grades from non-system institutions, to accepting C- and D grades from non-system institutions. We recognize that in changing the current policy, LCC would:
   -be in line with UH Manoa;
   -be perceived as student friendly/positive image;
   -allow students the right to transfer C- and D credits to LCC and possibly have them used towards the degree as appropriate;
   -be consistent with what LCC allows all transfer students (currently, LCC accepts D grades from other system institutions).

2. The Student Services Division also recommends that the System create a committee composed of individuals who work with transcript evaluations and articulation issues to meet and discuss this issue.
Transfer Network Steering Committee
Meeting Notes
November 5, 2001

Members Present: John Carroll, Theron Craig, Janice Hsu, Stella Ho-McQuinnes, Mona Lee, Sandra Matsui, Earl Nishiguchi, Ralph Otara, Jean Osumi, Alvin Tagomori, Winifred Tatsuta, Kameh Tokuno

OVPSS Staff: Barbara Polk

1. Results of Kapi'olani CC Survey of Graduating AA Students
   Last year a subcommittee worked on a survey of graduating AA students to determine considerations about a transfer institution that influence choices to attend a college outside the UH system. Mona agreed to pilot it at Kapi'olani CC and reported that they had nearly 100% participation, with 47 students responding. The results were distributed and discussed. In this group, nearly all students who were continuing their education were transferring within the UH, mostly to UH Mānoa. As a result, the comparisons that were envisioned could not be made. There was not interest in using the survey elsewhere or revising it.

2. Implementation of General Education Requirements
   A. UH Mānoa
      Ken reported that Mānoa has organized Boards to establish Hallmarks for the Focus and Foundations requirements, while the General Education Committee has dealt with Diversification requirements. The goal is to finalized the Hallmarks in time for the next catalog. Revised Hallmarks for Diversification areas are now available on the web.

      A major change that advisors need to be aware of is that the “Other Sciences” area of the old requirements no longer exists. It is not clear whether or how these courses will count in the new requirements.

      Ken also reported that Mānoa now has a transfer advising center.

   B. UH Hilo
      UH Hilo has not developed criteria or hallmarks for their requirements. As a result, they were implemented last year and appear to be working smoothly.

3.  Mānoa Academic Policy Changes
   A. Back credits in foreign/Hawaiian languages
      Ken distributed copies of the Mānoa plan to award back credit to students who have achieved mastery of a foreign or Hawaiian language beyond the 101 level. Back credits will be awarded, upon application, to CC students who have taken a higher level language course while at a community college.

   B. Acceptance of courses with D grades from outside UH:
      Jan reported that the Mānoa Faculty Senate had recently passed a resolution to accept for credits courses in which students received a grade of D (but not D-) from institutions outside the UH system.

4. Strategic Planning
   A. Brainstorming
      The group engaged in brainstorming on system cross-cutting issues that need to emerge as imperatives in a strategic planning process. Each person was asked to prioritize those they believed were most important. (The issue list and priorities are available separately.)

   B. Student Transfer and Articulation in a Seamless System
      The physical presence of UHM, UHH and UHWO on community college campuses is important. To some students it appears that the CC linkage is with other, private local institutions.

      Policies need to be examined for differential impact on students. For example, Presidential Scholars must be physically present on a campus, thereby excluding distance education students.

5. Other Matters
   Jan reported that the Mānoa Faculty Senate will be considering a resolution to begin using plus and minus grades.

   The possibility of a full Transfer Network meeting in the Spring was discussed. A decision will await the progress of the Mānoa General Education project, but may include the opportunity for feedback on the process as it develops.
KCC Fac Sen Resolution –
Faculty Access to Library Resources

WHEREAS the faculty at Community Colleges are evaluated on their commitment to maintaining currency in their respective fields as an integral component of their professional development,

WHEREAS effective teaching at the undergraduate level requires instructors to keep abreast of developments in their field,

WHEREAS currently the Community College faculty members do not have remote access to many electronic databases available at the Manoa and other campuses,

WHEREAS the Community College faculty have access to only UH holdings and can not request materials outside the system while Manoa and Hilo faculty can,

WHEREAS President Dobelle has stressed the importance of functioning as a system for the University of Hawaii,

WHEREAS the University of Hawaii’s Library Council has been meeting regularly and working on system-wide library issues,

WHEREAS the University of Hawaii’s Library Council is discussing standardizing access as well as working on system-wide deals each time a campus purchases a new electronic database,

BE IT RESOLVED that the President of the University of Hawaii establish an “off-the-top” budgetary funding at the system level for system-wide resources and support services that will include system-wide licensing of databases and other online resources, system-wide funding for shared integrated library system (UH Voyager), system-wide funding of electronic document delivery systems in support of intra-system loans and distance education, and a courier system for library materials delivery as recommended by the University of Hawaii’s Library Council. This will result in greater access by all faculty (including those at Community Colleges) to appropriate electronic databases and other library resources.

BE IT RESOLVED that University of Hawaii’s Library Council be supported in its efforts to develop equitable guidelines that would result in equal access to interlibrary loans of non-UH holdings by all UH faculty.
WHEREAS the faculty at Community Colleges are evaluated on their commitment to maintaining currency in their respective fields as an integral component of their professional development,

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BE IT RESOLVED that University of Hawai‘i Library Council be supported in its efforts to develop guidelines that would result in equal access to interlibrary loans of non-UH holdings by all UH faculty.
NOTICE

The Draft UH System-wide Strategic Plan is available for review:

- President's Transmittal memo
- Part I UH System Mission Draft 4/17/02
- Part II UH System Strategic Plan Draft 4/17/02

These documents (Adobe Acrobat .pdf) are available on-line at:
http://www.hawaii.edu/ovppp/stratplansys.html

Comments on this draft must be received by:
April 26, 2002

Send comments to:
uhsysplan-l@hawaii.edu
or:
Bachman Hall 110
Attention: Interim Vice President Deane Neubauer
University of Hawai‘i Strategic Planning
2001 - 2002

Board of Regents Briefing
April 19, 2002

Dianne Neubauer
Interim Vice President for Academic Affairs

System Planning Process / Timeline

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<tr>
<th>Date</th>
<th>Event Description</th>
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<tr>
<td>September 2001</td>
<td>All Campus Council of Faculty Senate Chairs (ACCFSC) and the System Academic Affairs Council (SAAC) initiate discussions</td>
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<tr>
<td>October-December</td>
<td>System planning issues exercise conducted with system groups</td>
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<tr>
<td>November</td>
<td>Appointment of ACCFSC Co-Conveners and SAAC as Steering Committee</td>
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<tr>
<td>December</td>
<td>Steering Committee converts results of planning issues exercise into draft strategic directions and plans a system workshop</td>
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<tr>
<td>Fall 2001</td>
<td>Unit Planning under way and continuing through spring 2002</td>
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<tr>
<td>1/11/02</td>
<td>System Strategic Planning Workshop—300 participants</td>
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<td>2/02</td>
<td>Environmental Context and Planning Assumptions drafted</td>
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<td>2/5</td>
<td>President’s Advisory Council on Plans &amp; Priorities (PAC) established; replaces original steering committee</td>
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<tr>
<td>Feb/March</td>
<td>Forums/roundtables held across the islands</td>
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<td>2/28</td>
<td>Strategic Issue Teams (SITs) drawing membership from across the system established and charged to refine goal statements and draft action strategies</td>
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<td>3/22</td>
<td>SIT “mini-plans” forwarded to PAC; PAC reviews</td>
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<td>March/April</td>
<td>PAC works to refine SIT reports and assemble a draft plan</td>
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<tr>
<td>4/13 &amp; 14</td>
<td>PAC reviews a draft plan</td>
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<td>4/19</td>
<td>Status report to BOR; Round 1 review: draft plan circulates to Univ. community</td>
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<tr>
<td>4/27</td>
<td>PAC reviews comments and updates draft</td>
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Early May

- Round 2 review: draft system plan to Univ. community and BOR
- UHM, UHH, UHWO, UHCC draft documents available; planning reports sent to the President

5/16 Consultation session with BOR; revisions made as necessary

6/20 Administration seeks BOR approval in principle of the UH System Strategic Plan

Fall 2002

Units complete strategic plans, linked to system plan and to budgets

Note: “Draft Plan” refers to University of Hawai‘i System Mission and University of Hawai‘i System Strategic Plan draft documents