I  Approval of Minutes

II  Reports
   A. Standing Committee Chairs:
      1. Budget and Planning—Joe Chernisky, Frank Sherry
      2. Faculty (also Ctte on Cttles)—Linda Currivan
      3. Elections—Stephanie Palombo
      4. Academic/Institutional Support—Cindy Martin, Carleen Yokotake
      5. Legislative Relations—Joe Chernisky, Frank Sherry
      6. Student Committee (also ODE Coordinator)—Ron Flegal
      7. Program Review—Kathy Hill
      8. Curriculum—Paul Lococo

   B. Ad Hoc Committee
      1. Senate Service Committee—Mimi Nakano

   C. Chair’s Report

III  New Business
   A. TOEFL Policy Change.

IV  Adjournment
   *Future Senate Meeting: December 10.
LEEWARD COMMUNITY COLLEGE
2003 – 2004 Faculty Senate

APPROVED Minutes of the November 26, 2003 Meeting

James Goodman, Chair
Nancy Buchanan, Vice Chair
Candace Hochstein, Secretary


SENATORS EXCUSED: C. Ganne, S. Palombo

GUESTS: Jean Hara, Becky George

CALL TO ORDER: The meeting was called to order at 3:20 p.m. with a quorum.

APPROVAL OF THE MINUTES: The minutes of the November 5, 2003 meeting were read and approved with minor corrections:
Legislative Relations Committee bullets should read – The Bargaining Committee met twice with the State’s negotiating team. – They are scheduled to meet with them again on November 12, 2003.
Program Review Committee – delete the bullet stating that 76% of the Program Review Committee will be faculty.

COMMITTEE REPORTS:

BUDGET AND PLANNING – Senator Chernisky reported the following:
-the UH system will be assessed approximately seven million dollars a year for the Banner computer system, Risk Management issues, and UH Foundation.
-the UH system is aware that there are faculty members in temporary positions that could be converted to tenure/promotion positions as is stated under the current contract. Leeward Community College has six temporary positions that fall into this category.

Senator Chernisky encouraged senators to review the proposed updated mission statement and give input to that committee’s members. This was especially important as the mission statement is one of the driving forces behind the Academic Development Plan and Budget. He hoped that the final version of the updated mission statement would be shared with the Senate for review.

He also urged senators to review the web site for the proposed Academy of Creative Media. He believed that the proposed academy may affect LCC programs, specifically
Television Production and Digital Media. Academic rigor and cost were two of the major issues being brought forward by UH Manoa.

FACULTY COMMITTEE – Senator Curivan reported that the Committee on Committees recommended 17 faculty names for the Chief Academic Officer/Vice Chancellor screening and interview committees, and two back-up names. The individuals were as follows:
-screener committee: Kay Caldwell, Ann Dorado, Bob Hochstein, Marilyn Kim, Raymund Liongson, Kabi Neupane.
-interview committee: Morgan Andaluz (Lecturer 8+), Marilyn Bauer (LA), Tommylynn Benavente (VT), Kay Caldwell (LA), David Coleman (AS), Leanne Chun (AS), Jake De Ste Croix (LA), Anne Dorado (StudS), Zenny Estrata (SocS), Bob Hochstein (VT), Janice Ito (MS), Marilyn Kim (AH), Della Kunimune (BT), Raymund Liongson (BT), Eric Matsuoka (MS), Kabi Neupane (MS), Jim West (AH).
-alters for interview committee: Raymund Liongson (male alt), Zenny Estrada (female alt).

The composition of the interview committee will be 69% faculty, with 17 faculty members and 7 non-faculty members.

Motion 03-36: (Imada/Pfeiffer) To approve the names for the Chief Academic Officer/Vice Chancellor search committees.

PASSED - Unanimously

ELECTIONS COMMITTEE – Senator Imada shared that ballot counting would occur on Tuesday, December 2, 2003.

ACADEMIC/INSTITUTIONAL SUPPORT – Senator Martin reported that a Senate volunteer for the Travel Grant Committee was needed. Senator D. Sakai volunteered.

LEGISLATIVE RELATIONS – No report at this time.

STUDENT COMMITTEE – Becky George, Co-Chair of the Opening Day Experience, reported that the committee was meeting and preparing for the spring 2004 ODE. She shared that the committee was changing parts of the program to make it more interesting for students.

PROGRAM REVIEW – Senator Hill reported that she presented the Program Review proposal to the Division Chairs at their meeting. She would also be working with Cliff Togo, Bob Asato, and Lani Uyeno to tie the Program Review process into the Strategic Planning and Budget process.

The first meeting for the Program Review Committee would be on Tuesday, December 2, 2003.
CURRICULUM COMMITTEE – Senator Lococo recommended that the Curriculum Committee’s report to the Senate be presented in the following six sub-categories:

BUS 270 – Modification – Delete ENG 100 and SP 151/200 as pre-requisites. Make ENG 100 and SP 151/200 recommended preparation.

**Motion 03-37:** To accept the deletion of ENG 100 and SP 151/200 as pre-requisites to BUS 270. Make ENG 100 and SP 151/200 recommended preparation to BUS 270.

PASSED – Y=17; N=0; Ab=1

AAS in Business Technology – Re-designate the Associate in Applied Science degree designation for Business Technology to an Associate of Science degree. This re-designation was proposed as:
- all of the courses required for the present AAS in Business Technology are at the baccalaureate degree level and meet the rigor required for an AS degree.
- the Business Technology program has an articulation agreement in place with UH West Oahu. This Memorandum of Agreement acknowledges that credits from the Associate degree in Business Technology are accepted and applied to the Bachelor’s of Arts in Business Administration.

**Motion 03-38:** To re-designate the Associate in Applied Science degree designation for Business Technology to become an Associate of Science (AS) degree.

PASSED - Unanimously

Human Services (HSERV) 100, 102, 140, 150, 160, 245, 256, 262, 268, 270 – Modification. Delete the recommended preparation of ENG 21 or 22. Replace it with the pre-requisite of ENG 21 or 22.

**Motion 03-39:** To accept the deletion of recommended preparation of ENG 21 or 22 for HSERV 100, 102, 140, 150, 160, 245, 256, 262, 268, 270 and making ENG 21 or 22 with a grade of C or better or equivalent the pre-requisites for these 10 courses.

PASSED - Unanimously
ESL 7b, 10b, 11c – course deletions. These courses were recommended to be deleted as new, updated courses have been created and replaced these three courses.

**Motion 03-40: To accept the course deletions of ESL 7b, ESL 10b, and ESL 11c.**

PASSED – Unanimously

HORT 110 – to approve the creation of a new course.
This request was tabled to the next meeting.

Proposal to add HORT 110 to the Natural Science 1 (Biological Science) AA core.
This request was tabled to the next meeting.

SERVICE COMMITTEE: Senator Nakano reported that this committee would present its mission statement to the Senate in spring 2004.

The Service Committee has been working on guidelines on how to award faculty and students for their service to the college. It was also working on starting a faculty fellowship award. The campus would be willing to donate $1000 to help start the fellowship.

CHAIR’S REPORT:

At the ACCFSC meeting at Kauai Community College of November 20-21, 2003, the following was discussed:

1. The Board of Regents approved the Reorganization Proposal of the University of Hawaii System Administration – community colleges. This action formally ends the office of the Chancellor of Community Colleges and approves the reassignment of administrative personnel from that office to various UH community college campuses or UH system offices.

2. Linda Johnsrud, acting liaison between the ACCFSC and David McClain’s office, agreed to the ACCFSC assertion for more involvement in the distribution of EIF monies sent to their respective campuses.

Prior to the UH system reorganization, EIF grant monies were distributed to the four units of the University of Hawaii system, UH Manoa, UH Hilo, UH West Oahu, and the community colleges. Although it was not the tradition of the first three units, it was the practice of the Chancellor of Community Colleges to involve the community colleges’ Faculty Senate chairs in reviewing the proposals and assigning priorities for the funds. Last year, as the EIF funds were sent directly to each campus, the community college Senate Chairs were not consulted on any of the campuses. Collectively, the ACCFSC asked that language such as “Each campus should involve faculty governance bodies in
the setting of campus priorities...” accompany any letter that carries EIF monies to the campuses.

3. There is an effort to create a UH system ID Card. This card will include a home-campus designation, and the use of the student or faculty identification number versus the social security number. It is projected that the new ID card will be in place for the fall of 2004.

4. The office of the Vice President for Academic Affairs has asked each Faculty Senate Chair to recommend faculty members from their campus to serve as representatives on the Distributed Learning Advisor Council (DLAC). This body will advise and counsel administrators, policymakers and other groups such as the Council of Chancellors and Council of Chief Academic Officers on issues that relate to the mainstreaming and integrating of Distributed Learning (Distance Learning) technology in and outside of the classroom.

5. Minutes of the Council of Chief Academic Officers will be available at http://www.hawaii.edu/vpaa/

NEW BUSINESS:

TOFEL Policy Change. Becky George, the Coordinator of the English Language Institute at LCC, proposed three amendments to the existing LCC TOEFL policy to the Senate. The requested policy changes and each motion made were as follows:

1. Requirement for all F-1 (non-immigrant alien) students to take the Michigan test (LCC’s designated English placement exam) for placement into appropriate English classes, regardless of ESL transfer courses from other institutions, unless the applicant has completed English 100 or the equivalent.

Motion 03-41: To accept the proposal of requiring all F-1 (non-immigrant alien) students to take the Michigan test for placement into appropriate English classes, regardless of ESL transfer courses from other institutions, unless the applicant has completed English 100 or the equivalent.

PASSED - Y=17; N=0; Ab=1

2. Waiver of the existing TOEFL requirement for F-1 applicants to enter the credit program if the Michigan test (LCC’s designated English Placement test) is administered by the LA Division prior to application, or if the applicant has successfully completed the advanced level in the College’s Intensive English Program.
Motion 03-42: To accept the proposal of waiving the existing TOEFL requirement for F-1 applicants to enter the credit program if the Michigan test is administered by the LA Division prior to application, or if the applicant has successfully completed the advanced level in LCC’s Intensive English Program.

PASSED – Y=16; N=0; Ab=2

3. All F-1 applicants who score below 500 on the TOEFL are restricted to enrolling in the Intensive English Program offered through the ELI program. In addition, F-1 students with a TOEFL score of 500 or above are still required to take the Michigan test, and they may still be restricted to the Intensive English Program for at least a semester, depending on their Michigan score.

Prior to the creation of the non-credit Intensive English Program (IEP), F-1 applicants with a TOEFL score under 500 could take appropriate level credit ESL courses and also register in other low level credit courses to meet the visa requirements.

Motion 03-43: To accept the proposal of having all F-1 applicants who score below 500 on the TOEFL are restricted to enrolling in the Intensive English Program offered through the ELI program. In addition, F-1 student with a TOEFL score of 500 or above are still required to take the Michigan test, and may still be restricted to the Intensive English Program for at least a semester, depending on their Michigan score.

PASSED – Y=15; N=1; Ab=2

ANNOUNCEMENTS: All faculty members were encouraged to attend the fall graduation. It was announced that this would be the last fall graduation that LCC would be having.

ADJOURNMENT: The meeting was adjourned at 5:30 PM.

RESPECTFULLY SUBMITTED: Candace Hochstein, Secretary
The following course proposals were reviewed by their respective subgroups and passed unanimously at the full Curriculum Committee meeting on November 20, 2003. We ask that the Faculty Senate accept our recommendations for the following:

**HSERV 100 Self-Exploration (3 credits) Modification**
Prerequisites: ENG 21 or ENG 22 with a grade of C or better or equivalent
Deleting Recommended Preparation

**HSERV 102 Introduction to Human Services (3 credits) Modification**
Prerequisites: ENG 21 or ENG 22 with a grade of C or better or equivalent
Deleting Recommended Preparation

**HSERV 140 Individual Counseling (3 credits) Modification**
Prerequisites: ENG 21 or ENG 22 with a grade of C or better or equivalent
Deleting Recommended Preparation

**HSERV 150 Stress Management (3 credits) Modification**
Prerequisites: ENG 21 or ENG 22 with a grade of C or better or equivalent
Deleting Recommended Preparation

**HSERV 160 Effective Parenting (3 credits) Modification**
Prerequisites: ENG 21 or ENG 22 with a grade of C or better or equivalent
Deleting Recommended Preparation

**HSERV 245 Group Counseling (3 credits) Modification**
Prerequisites: ENG 21 or ENG 22 with a grade of C or better or equivalent
Deleting Recommended Preparation

**HSERV 256 Sexual Assault & Family Violence (3 credits) Modification**
Prerequisites: ENG 21 or ENG 22 with a grade of C or better or equivalent
Deleting Recommended Preparation

**HSERV 262 Adolescent Counseling (3 credits) Modification**
Prerequisites: ENG 21 or ENG 22 with a grade of C or better or equivalent
Deleting Recommended Preparation

**HSERV 268 Survey of Substance Abuse Problems (3 credits) Modification**
Prerequisites: ENG 21 or ENG 22 with a grade of C or better or equivalent
Deleting Recommended Preparation

**HSERV 270 Substance Abuse Counseling (3 credits) Modification**
Prerequisites: ENG 21 or ENG 22 with a grade of C or better or equivalent
Deleting Recommended Preparation
ESL 7b  Intermediate Speaking/Listening (3 Credits) Deletion
Course has been re-numbered ESL 17. Approved last year.

ESL 10b  Intermediate Grammar (3 Credits) Deletion
Course has been re-numbered ESL 20. Approved last year.

ESL 11c  High Intermediate Speaking/Listening (3 Credits) Deletion
Course has been re-numbered ESL 17. Approved last year.

HORT 110  Hawaiian Horticulture and Nutrition (4 Credits) New
"Provides hands-on learning in Leeward's shade house and gardens in
propagation, cultivation, and uses of native, Hawaiian traditional and other
cultural plants found in Hawaii. Proper nutritional principles are applied to
plant uses including food preparation. Internet applications for marketing,
developing micro-propagation skills, field trips, guest speakers and student
projects provide additional active learning opportunities."

This is a combined lecture/lab course, and is presently being successfully
taught as experimental course.

BUS 270  Business Presentations Technology (3 Credits) Modification
From the proposal: "To make courses more accessible to all Leeward
Community College students (not just the Business Technology [formerly OAT
majors]), the OAT/BUS keyboarding and computer knowledge requirements
have been broadened. The ENG 100/SP 151 or 200 requirements have been
deleted and appear as a recommended preparation. Students may succeed in
this course while concurrently taking their ENG or SP courses or by applying
writing and research knowledge learned from other required courses."

Proposal to add HORT 110 to the NS 1 A.A. Core
See handout for Math & Science Division proposal. This course includes a Lab
credit.

Proposal to re-designate A.A.S. in Business Technology to A.S. in Business
Technology
See handout for specifics of Business Technology Division proposal
IMPORTANT

HORT 110 (Vote on NS1 Designation)
"HAWAIIAN HORTICULTURE AND NUTRITION"

October 12, 2003

To: All Math and Sciences Full-time Faculty
From: Manny Cabral, DC

Please **vote** on whether or not to also recommend HORT 110 (New Course) for NS1 designation. This vote is required to be separate from the new course proposal for HORT 110. [A full copy of the proposal may be seen online at:](http://emedia.leeward.hawaii.edu/central/viewpreapprove.asp?FCourseAlpha=HORT&FCourseNum=110&v=s)

**HORT 110 (RATIONALE FOR NS1 CORE COURSE DESIGNATION)**

Horticulture 110 is a biological lab science that should qualify as a core science based on the following features:

1. Is a four credit course, meeting six hours/week. Three of those hours are spent in lab activities.

2. Lab activities include making horticultural observations, carrying out horticultural procedures, setting up experiments and evaluating the results, and demonstrating basic scientific principles.

3. The course content includes biological concepts as applied to understanding horticultural and nutritional principles.

**APPROVE (YES) 15**
**DISAPPROVE (NO) 2**

NS1 DESIGNATION

RETURN THIS BALLOT TO HELEN BALIGAD IN THE DIVISION OFFICE BY OR BEFORE 4:00 P.M., TUESDAY, OCTOBER 14, 2003

Final vote results as of 10/15/03.

Manny Cabral
MEMO TO: Leeward Community College Faculty Senate
Curriculum Committee

VIA: Roy Kamida, Chair
Business Technology Division

FROM: Jean Hara, Coordinator
Business Technology Program

SUBJECT: Re-designate the Associate in Applied Science (A.A.S.) Degree in Business Technology (formerly Office Administration & Technology [OAT]) to an Associate in Science (A.S.) Degree in Business Technology

Proposal: The Business Technology Program faculty members support the re-designation of the Associate in Applied Science (A.A.S.) Degree in Business Technology (formerly Office Administration & Technology [OAT]) to an Associate in Science (A.S.) Degree in Business Technology.

Date of Proposed Implementation: Spring 2004

Proposal Justification:

1. All courses required for the Business Technology Program's Associate degree are at the baccalaureate degree level and meet the rigor required for such courses.

2. An articulation agreement is in place with the University of Hawai'i West O'ahu. The Memorandum of Agreement acknowledges credits from the Associate degree in Business Technology to be accepted and applied to the Bachelors of Arts in Business Administration at UHWO. Another articulation agreement is being negotiated between the Business Technology Program and UHWO's Public Administration program.

Division Vote: 13 For
0 Against
0 Abstain

Date: 8/22/03
BusinesS Technology division
Curriculum Proposal

Business Technology (formerly Office Administration & Technology) Program
Re-designate A.A.S. degree to A.S. Degree

Approval Form

Program Coordinator DATE: 5/15/03

Jean Harä, Business Technology (formerly Office Administration and Technology) Program Coordinator

Business Technology Division Chair DATE: 8/22/03

Division vote: For: 13 Against: 0 Abstain: 0

Roy Kamida, Business Technology Division Chair

Curriculum Committee Chair DATE:

Paul Lococo, Curriculum Committee Chair

Faculty Senate Chair DATE:

James Goodman, Faculty Senate Chair

Dean of Career and Technical Education DATE:

Bernadette Howard, Dean of Career and Technical Education

Interim Vice Chancellor DATE:

Douglas Dykstra, Interim Vice Chancellor

Chancellor, Leeward Community College DATE:

Mark Silliman, Chancellor
November 19, 2003

MEMORANDUM

TO: Jim Goodman, Faculty Senate Chair

FROM: Becky George
Instructor/Coordinator, English Language Institute

SUBJECT: TOEFL POLICY AMENDMENT PROPOSAL (1), (2) and (3)

I am requesting consideration of 3 amendments to the LCC existing TOEFL policy as follows:

1) Requirement for all F-1 (non-immigrant alien) students to take the Michigan test (LCC’s designated English placement exam) for placement into appropriate English classes, regardless of ESL transfer courses from other institutions, unless the applicant has completed English 100 or the equivalent.

2) Waiver of the existing TOEFL requirement for F-1 applicants to enter the credit program if the Michigan test (LCC’s designated English placement test) is administered by the LA Division prior to application, or if the applicant has successfully completed the advanced level in the College’s Intensive English Program.

3) All F-1 applicants who score below 500 on the TOEFL are restricted to enrolling in the Intensive English Program offered through the ELI. Prior to the creation of the non-credit Intensive English Program (IEP), F-1 applicants with a TOEFL under 500 could take appropriate level credit ESL courses and then register in other low level credit courses to meet the visa requirements. This should no longer be allowed.

In addition, F-1 Students with a TOEFL score of 500 or above are still required to take the Michigan test, and they may still be restricted to the IEP for at least a semester, depending on their Michigan score.
Subject: CAO Interview Committee

Date: Wednesday, November 19, 2003 7:33 AM
From: Linda Currivan <currivanp001@hawaii.rr.com>
To: <goodmanj@hawaii.edu>
Cc: Ruth Pfeiffer <rpfeiffe@hawaii.edu>, Diane Sakai <dsakai@hawaii.edu>, Karen Fujishima-Lee <kflee@hawaii.edu>, Candy Hochstein <candyhochstein@aol.com>, Joyce Lighthill <jilighthill@hotmail.com>, Susan Wood <shamilto@hawaii.edu>, Leslie Munro <munroleslie@hotmail.com>, Barry Nakamura <barryn@hawaii.edu>

Dear Jim,

The Faculty Committee met again on Tuesday (11/18) and is forwarding to you the names of 17 faculty we are identifying as members of the CAO Interview Committee. The choice was difficult as we had a pool of excellent people from which to choose. Assuring that all divisions were represented, that the guidelines for committee make-up were followed, and that ethnicity and gender were balanced resulted in the final list. It includes 3 division chairs and a lecturer assigned to teach more than eight credits this semester. At least one faculty member has been identified from each division who was the chair's recommendation or agreeable to the chair, and Dottie Sunio recommended the lecturer. In alphabetical order they are the following:

1. Morgan Andaluz (Lecturer 8+)
2. Marilyn Bauer (LA)
3. Tommylynn Benavente (VT)
4. Kay Caldwell (LA)
5. David Coleman (AS)
6. Leanne Chun (AS)
7. Jake DeSteCroix (LA)
8. Ann Dorado (StuS)
9. Zeny Estrada (SocS)
10. Bob Hochstein (VT)
11. Janice Ito (MS)
12. Marilyn Kim (AH)
13. Della Kunimune (BT)
14. Raymund Liongson (BT)
15. Eric Matsuoka (MS)
16. Kabi Neupane (MS)
17. Jim West (AH)

Identified as the subcommittee members (Initial Screening Committee) are the following Interview Committee members:

1. Kay Caldwell
2. David Coleman

Call back early Feb.
3. Ann Dorado
4. Kabi Neupane
5. Marilyn Kim
6. Bob Hochstein

The Faculty Committee suggests that, **before you forward the names to Jean Hara**, you check with the members of the Initial Screening Committee to verify *their willingness to serve on both committees*. As this position is being advertised nationally, the number of applications may be substantial. Should a male member be unwilling to serve on the Interview Committee, the alternate is Raymond Liongson. Should a female member be unwilling to serve on the Interview Committee, the alternate is Zeny Estrada.

Linda
Hello Senators,

As promised, here are the elaborations and clarifications from the Chairs’ Report from our last Senate meeting. I checked with Mark Silliman on item number one, regarding the BOR approval of the Reorganization Proposal of the University of Hawaii System Administration-- Community Colleges. I am also including an Excel document that was distributed at the last Campus Council Meeting.

Candy, feel free to edit or delete any of the below for the minutes (however please do not include the parenthetical comments in the minutes — like this).

**Among the highlights of the BOR and ACCFSC meeting at Kauai Community College of November 20-21, 2003 are the following:**

1. **BOR approval of the Reorganization Proposal of the University of Hawaii System Administration-- Community Colleges.** This action formally ends the office of the Chancellor of Community Colleges and approves the reassignment of administrative personal from that office to various UH Community Colleges campuses or UH system offices (the LCC reorganization proposal has yet to be brought before the BOR as various budget and union issues continue to be worked out).

2. **At the ACCFSC meeting on Friday, November 21, 2003.** Linda Johnsrud, acting as the liaison between that body and David McClain’s’ Office agreed to our assertion to be more involved with the distribution of EIF monies sent to their respective campuses.

Prior to the UH system reorganization, EIF grant monies were distributed to the four units of the University of Hawaii system: UH-Manoa, UH-Hilo, UHWO, and UHCC. Although it was not the tradition of the first three units, it was the practice of the Chancellor of Community Colleges to involve the CC Faculty Senate Chairs in reviewing the proposals and assigning priorities for the funds. Last year as the EIF funds were sent directly to each campus, the Community College Senate Chairs were not consulted on any of the campuses. Collectively, the ACCFSC asked that language such as “Each campus should involve faculty governance bodies in the setting of campus priorities...” accompany any letter that carried EIF monies to the campuses.
3. Members of the ACCFSC comprise a system initiative of an ID Card Task Force. The goal is to design a UH system identification card for students and faculty from the 12 different ones that are currently in use. Currently there are about 2000 UH students that are taking courses at two different campuses during the same semester and about 800 at three campuses. This number is expected to grow. A common design is envisioned with a home-campus designation on it with the removal of the Social Security number in favor of a student or faculty number. Many factors have to be considered as currently some cards across the system are used to gain discounts and privileges, as cafeteria debit cards, or to enter buildings and computer labs. The new card is projected to be in use for the Fall of 2004.

4. The office of the VPAA has asked each Faculty Senate Chair to recommend faculty members from their campus to serve as representative on the Distributed Learning Advisory Council (DLAC). This body will advise and counsel administrators, policymakers and other groups such as the Council of Chancellors and the Council of Chief Academic Officers on issues that relate to the mainstreaming and integrating of Distributed Learning (aka Distant ED) technology in and outside of the classroom.

5. In the future, minutes of the Council of Chief Academic Officers will be available at http://www.hawaii.edu/vpaa/.

I think that is it. Please let me if there are any items that you would like addressed in our last Senate meeting.

James Goodman
Faculty Senate Chair
UH-Leeward Community College
808-455-0613
### Summary

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**Total** 9,597,394 266,252 2,680,417 1,675,733 3,679,839

### Resources

#### General Fund
- Current Service Base Approp FY 2003: Firm
- Collective Bargaining Adjust. (90%): Firm
- Sabbatical (UHCC Transfer In): Firm
- Electricity (UHCC Transfer In): Firm
- Add Approp for Faculty Release Time: Firm
- Reallocation for Faculty TAR: Est
- Transfer in from UHCC - Walsch 1/2 yi: Est
- Transfer In for W/C & UIC from UH: Firm

**Total General Fund**

#### Tuition and Fee Special Fund
- AY 2003: all 03 52% Sp 04 48%

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<td>UH Enrollment Mgt Assessment</td>
<td></td>
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<tr>
<td>UH Systemwide Mrktng Assess ($72,6!)</td>
<td></td>
<td></td>
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<tr>
<td>UH Foundation Assessment</td>
<td></td>
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<tr>
<td>UH Alumni Affairs Assessment</td>
<td></td>
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<tr>
<td>Risk Management Assessment</td>
<td></td>
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</tbody>
</table>

**Total Tuition & Fee Special Fund**

#### Special Fund
- 12.5% Institutional Assessment on Special & Revolving Funds

**Special Fund**

#### Other Fund
<table>
<thead>
<tr>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>292.00</td>
</tr>
<tr>
<td>13,611,672</td>
</tr>
<tr>
<td>(272,234)</td>
</tr>
<tr>
<td>309,993</td>
</tr>
<tr>
<td>1,432,418</td>
</tr>
<tr>
<td>530,124</td>
</tr>
<tr>
<td>15,611,973</td>
</tr>
<tr>
<td>2,064,329</td>
</tr>
<tr>
<td>223,333</td>
</tr>
<tr>
<td>2,287,662</td>
</tr>
<tr>
<td><strong>17,899,635</strong></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>$Amount</th>
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</thead>
<tbody>
<tr>
<td>11,255,133</td>
</tr>
<tr>
<td>1,264,295</td>
</tr>
<tr>
<td>42,989</td>
</tr>
<tr>
<td>42,349</td>
</tr>
<tr>
<td>214,943</td>
</tr>
<tr>
<td>0</td>
</tr>
<tr>
<td>22,000</td>
</tr>
<tr>
<td>70,088</td>
</tr>
<tr>
<td><strong>12,911,797</strong></td>
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<table>
<thead>
<tr>
<th>FY 2004</th>
</tr>
</thead>
<tbody>
<tr>
<td>4,750,000</td>
</tr>
<tr>
<td>(138,886)</td>
</tr>
<tr>
<td>0</td>
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<tr>
<td>0</td>
</tr>
<tr>
<td>(49,273)</td>
</tr>
<tr>
<td>(17,246)</td>
</tr>
<tr>
<td>(64,733)</td>
</tr>
<tr>
<td><strong>4,479,862</strong></td>
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<p>| 375,000                            |</p>
<table>
<thead>
<tr>
<th>Research &amp; Training Fund</th>
<th>Est</th>
<th>Other Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Resources</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lecturer/OL Allocation</td>
<td>658,418</td>
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<tr>
<td>Additional</td>
<td>774,000</td>
<td>Balance Carryover (Deficit)</td>
</tr>
<tr>
<td>Total</td>
<td>1,432,418</td>
<td></td>
</tr>
</tbody>
</table>