Aloha Kekoa,

I would like to welcome you to the Associate of Arts in Teaching (AAT) major at Leeward Community College and congratulate you on your decision to become a future educator! Pursuing your Associate of Arts in Teaching degree at Leeward Community College offers you the following benefits:

*Training to begin your career as an educator*
*Supportive instructors with K-12 experience*

**Dedicated Counselor/Academic Advisor (that's me!)**

- Evening, On-line, and Cable courses
- Field experiences
- LCC Future Teachers Club
- Potential college transfer options

**There is no other program like it in the University of Hawaii System!** Therefore, don’t be shy…stop by the AAT Office in DA-205A so that we can provide you with any assistance you need in order to succeed in our program. Whether you are new to the AAT program or well on your way to graduating, we want to make sure you feel supported as you strive to reach your educational goals. In addition, check out our website at [www.lcc.hawaii.edu/teach](http://www.lcc.hawaii.edu/teach) for updated program information, AAT staff bios, and educational events and seminars!

I look forward to getting to know you and working with you in the future. Feel free to contact our office at 455-0467 if you have any questions or would like to set up an appointment. Congratulations on taking your first step with us!

With warm regards,

Erin Thompson Loo
AAT Counselor
455-0392; eloo@hawaii.edu
SUPPORT SERVICES
Leeward CC - Associate in Arts in Teaching (AAT)

Dedicated Counseling and Advising

- A full-time counselor is assigned to provide AAT and pre-education majors with academic advising, career, personal, and financial aid counseling, and general support.

Email Listserv

- Students can subscribe to an email listserv to receive notices regarding upcoming campus events, registration information, scholarship opportunities, updated program requirements, transfer options, and general information of interest to pre-education majors.

Updated Website

- Current information regarding program requirements, events, jobs, and department contact information can be found at www.lcc.hawaii.edu/teach.

Professional Development Opportunities

- Professional development for students interested in a career in education is provided in the form of workshops, mentorship opportunities, and our annual Educational Summit, an evening student conference. Workshops have included teaching strategies from local and nationally recognized guest speakers, preparation and review for Praxis I (PPST) exams, and related topics of interest (e.g., Pidgin in the Classroom, Graphic Tools for Teachers, Building a Learning Community).

Future Teachers Club

- **Support * Reach * Teach** is the motto for the LCC Future Teachers Club. Formed in 2006, this exciting student activities club is one of the fastest growing organizations on campus. Community service, socials, professional development activities, and fundraising events help to provide a supportive environment where future teachers (or those just interested in learning more about teaching) can come together to network, support, and grow with one another.

Information Sessions

- The AAT program holds evening information sessions once per semester. These sessions allow current and prospective AAT students to learn more about the degree requirements, course offerings, and financial aid opportunities. In addition, participants get to meet the faculty, staff, and students that make this program unique and truly “supportive.”
College Transfer Workshops

- A key component to the AAT program is providing options and information for students interested in transferring to state-approved teacher education programs. College transfer workshops offer a chance for students to plan their next steps after LCC. College advisors from UH Manoa and Chaminade are also offered space to provide one-on-one, in-person advising for LCC students on our campus.

AAT Workroom

- For students looking for a place to “hang out” in between classes, the AAT program has set up an AAT Workroom equipped with laptops, printer, supplies, children’s literature, and a comfortable place where students can relax, study, network, and feel a part of our program!

  Welcome to the AAT Program…welcome to your future!

Rev. 07/09
The Associate of Arts in Teaching program recognizes that student success is nurtured and developed both in and outside of the classroom. As a result, the AAT program has developed a model of support that provides a proactive approach to student achievement, retention, and persistence. This comprehensive, overarching umbrella of services and resources is called the TLC Network, which stands for the Teaching-Learning Connection, but can also represent the “Tender Loving Care” nature of the AAT program.

This model addresses three areas of student development: Academic Development, Personal/Social Development, and Professional/Career Development. The services and resources identified to support students while in the AAT program fall into four distinct categories: Counseling and Advising, Instructional Support, Career/Professional Opportunities, and Campus/AAT Resources. All of these services work together to provide a full-range support system for Leeward CC’s AAT students.

**AAT TLC NETWORK (TEACHING-LEARNING CONNECTION)**

- **AAT Counselor**
  - Provides academic, career, and personal advising and support.

- **Campus Resources**
  - Financial Aid, Job Prep Services, Library, Children’s Ctr., etc.

- **Teacher Toolkit/Resources**
  - Online and AAT Workroom resources.

- **Future Teachers Club**
  - Community Service, Networking, etc.

- **Career Development**
  - Service Learning opportunities in real-life classroom settings.

- **AAT Student**
  - (Academic, Personal, and Prof. Growth)

- **COUNSELING AND ADVISING**
  - AAT Peer Mentors
    - Provides targeted support for Native Hawaiian AAT students.

- **CAMPUS/AAT RESOURCES**
  - Heads Up Program
    - Partnership between instruction, counseling, campus resources.

- **INSTRUCTIONAL SUPPORT**
  - Power Mentor Program
    - Student volunteers share advice and tips on specific skills sets.

- **PROFESSIONAL OPPORTUNITIES**
  - Learning Resource Center/Math Lab
    - Academic tutors for liberal arts courses.

- **Teacher Toolkit/Resources**
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Leeward Community College

EDUCATION
Associate of Arts in Teaching

www.leeward.hawaii.edu/teach

aspire to inspire
Becoming a teacher is one of the most rewarding careers you can choose.

Everyone can remember that one special teacher — the one that really made a difference in your life! Leeward’s teacher education program provides a supportive learning environment where future teachers can come together to network, support, and grow with one another.

You can jump-start your career in teaching by exploring education courses and field experiences in your first two years of college. Leeward’s AAT degree embeds field experiences in most pre-professional education courses, so you will learn about teaching in local classrooms with experienced teachers.

You’ll become part of our ‘ohana, supported by a wide variety of help, from a full-time counselor to the Future Teachers Club. You’ll receive the latest information on scholarships, transfer options, events, and job openings. The program also offers a convenient and flexible scheduling of courses, including day, evening and online!

The Associate of Arts in Teaching degree program is designed to provide a career ladder for teaching. The program prepares you to be an effective educator and provides a solid foundation for those interested in pursuing a baccalaureate degree in education.

Program Office
DA 205A
Phone: 455-0467

Program Coordinator
Bobbie Martel
rmartel@hawaii.edu

Program Counselor
Erin Loo
Phone 455-0392
eloo@hawaii.edu
First year at Leeward CC?

Let a counselor help & support you!

Choose a major
Design a college plan
Explore career options
Sort through questions

Schedule an appointment today!

Nicole Keim-Fortuno
Language Arts Developmental Counselor
808.455.0432
keim@hawaii.edu
Language Arts Building, Room 202
Take ENG 100 Sooner

Important: To enroll in ENG 100, students must meet one of the following conditions:

1. Completed ENG 21 and ENG 22, ENG 24 or equivalent reading and writing courses with a grade of C or better
2. Achieved COMPASS placement of ENG 102 and ENG 100
3. Received approval from the Language Arts Division

It is recommended that you enroll in English courses in your first semester, as grades of C or better in ENG 21, ENG 22 or ENG 100 are often prerequisites for other Leeward CC courses. If your goal is to earn an Associate in Arts degree or to transfer to a four-year university, Leeward has several programs to help you enroll in and successfully complete ENG 100 sooner. The following options are available to you if you have been placed in these courses:

<table>
<thead>
<tr>
<th>COMPASS Placement</th>
<th>Available Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 18 and ENG 19</td>
<td>ENG 24 (6 cr): Reading, Reasoning and Writing. Successful completion of ENG 24 prepares students for enrollment in ENG 100 in one course that replaces ENG 18, ENG 19, ENG 21, and ENG 22.</td>
</tr>
<tr>
<td>ENG 21, ENG 22 and ENG 100*</td>
<td>Accelerated Courses of ENG 21, ENG 22 and ENG 100 allow students to complete each course in 8 weeks instead of 16 weeks. *ENG 100 is not offered as an accelerated course each semester.</td>
</tr>
<tr>
<td>ENG 102 and ENG 22</td>
<td>Accelerated Learning Program or ALP. ALP allows students to enroll in and get credit for ENG 22 and ENG 100 in one semester.</td>
</tr>
</tbody>
</table>

For more information, contact:
Nicole Keim-Fortuno
Phone: 455-0432, Room: LA-202
Email: keim@hawaii.edu
Leeward CC
Language Arts Division

For Fall 2012
Leeward Community College
Language Arts Division

The Foundation of Your Success
English Courses

CONTACT INFORMATION

Leeward CC
96-045 Ala Ike, Pearl City, HI 96782
(808) 455-0330
(808) 455-0640 fax
http://emedia.leeward.hawaii.edu/languagearts/

Leeward CC Wai’anae
86-088 Farrington Hwy, Suite 201
Wai’anae, HI 96792
(808) 696-6378
www.leeward.hawaii.edu/leewardccw

Counselor
Nicole Keim-Fortuno
LA-202, (808) 455-0432

Counselors
Jayson Corrales, (808) 696-6378 x106
Jean StavRue, (808) 696-6378 x105
Why Start with English in Your First Semester?

To fulfill prerequisites
Many Leeward courses require a grade of “C” or better in one or more English courses before you can enroll. So starting off with English and getting a C will give you more options to take a variety of classes.

To do better in other classes
English courses will improve your reading and writing skills—helping you to succeed in all of your other courses. In addition to traditional classes, Leeward offers ENG 8, ENG 18 and 19, and ENG 21 and 22 Learning Communities which combine these English courses with a college success skills course.

To earn an AA degree or transfer to a 4 year university
If your academic goal is to earn an AA degree or to transfer to another university, you’ll need to successfully complete ENG 100/ENG 100E (Composition I) and at least two writing intensive courses.

Which English Course Should You Take?

Your COMPASS test scores determine your placement in the reading and writing sequence of courses.

- You can enroll in ENG 100 if...
  - Your reading placement is ENG 102 and writing placement is ENG 100

- If your placement is below ENG 102 and/or ENG 100...
  - You’ll need to successfully complete the preparatory courses for Reading and/or Writing before you can enroll in ENG 100.

If you need help selecting the right courses, contact the Counseling Office, AD 208, Phone 455-0233. If questions still persist, contact the Language Arts Division Office, LA 201, 455-0330.

Do I still have to take ENG 100 if I took an equivalent course at another college?

Transfer students who earned a “C” or better in an equivalent College English course (ENG 100) at any regionally accredited U.S. college or university should take their unofficial college transcripts to the Counseling Office, AD 208, for evaluation and computer clearance. For out of state or private colleges, a catalog course description may be required.

To be officially transferred and credited toward a Leeward degree, you must request an official transcript from your previous college be sent to the Admissions and Records Office, and complete and submit a Transcript Evaluation Form to the Admissions and Records Office. Details online: www.leeward.hawaii.edu/transcript-eval

Courses below 100 (e.g. ENG 21 and ENG 22) do not “count” toward my AA degree. Is there any way I can enroll in ENG 100 sooner?

Leeward has several programs to help you enroll in and successfully complete ENG 100 sooner. The following options are available to you if you have been placed in these courses:

- ENG 21, ENG 22 and ENG 100 – Accelerated Courses
  Accelerated courses allow students to complete each course in 8 weeks instead of the traditional 16 weeks. ENG 100 is not offered as an accelerated course each semester.

- ENG 102 and 22 – Accelerated Learning Program or ALP
  The Accelerated Learning Program allows students to enroll in and get credit for ENG 22 and ENG 100 in one semester. To qualify for ALP, students must have successfully completed ENG 21 or placed into ENG 102 (Reading) and successfully completed ENG 19 or placed into ENG 22 (Writing).

If you would like to learn more about these programs, please contact our counselor, Nicole Keim-Fortuno by phone at 455-0432, through email at keim@hawaii.edu, or visit her office in LA 202.
COUNSELING

Jean StavRue-Peʻahi
jstavrue@hawaii.edu

Jayson Corrales
jayson@hawaii.edu

We can help you with:

• Achieving Your College Goals
• FAFSA & Financial Aid
• Academic & Career Advising
• Graduation & Degree Requirements
• Transfers
• Personal Concerns & more...

Call 696-6378 or stop by the Front Desk to make an appointment.

Evening and SKYPE appointments also available, please contact Jayson to make special arrangements.
Leeward Community College
Sequence of Mathematics Courses
Effective Fall 2011

MATH 9 (1), [CR/NC]
With MATH 16 (1), [CR/NC]
Compass Pre-Alg: 0-20

MATH 18 (3), [CR/NC]
Compass Pre-Alg: 21-66
Or Compass Alg: 0-29

MATH 50C (3)
Compass Pre-Alg: 30-100

MATH 100 (3) FS
Compass Alg: 50-100

MATH 103 (3) FS
Compass Alg: 62-74
Or Compass Coll Alg: 0-55

MATH 135 (3) FS
Compass Alg: 75-100
Or Compass Coll Alg: 56-70

MATH 140x (4) FS
Compass Coll Alg: 62-100

MATH 140 (3) FS
Compass Coll Alg: 71-100
Or Compass Trig: 0-45

MATH 205 (4) FS
Compass Trig: 46-100

MATH 206 (4)

MATH 231 (3)

MATH 232 (3)

**Note that Compass placement scores and prerequisite courses are applicable for only two (2) years**
When do you register for Fall 2012?

The specific date you may begin to register is assigned based on your student standing. You may check your date and total credits on the "Check My Registration Status" page in MyUH. To search for classes, check the Class Availability website at http://www.sis.hawaii.edu/uhdad/avail.classes

This chart is based on how many credits you have already earned at Leeward CC!!!

Don’t forget to pay for your courses by the Payment Deadline (July 20)! Any student that registers during April 9-July 20, 2012 but does not make payment by July 20, 2012, 3:30pm may be automatically disenrolled for non-payment.

<table>
<thead>
<tr>
<th>Registration Start Dates for Fall 2012</th>
<th>Total Credits at Home Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday, April 9</td>
<td>36 or more credits, Special groups</td>
</tr>
<tr>
<td>Tuesday, April 10</td>
<td>24 or more credits</td>
</tr>
<tr>
<td>Wednesday, April 11</td>
<td>18 or more credits</td>
</tr>
<tr>
<td>Thursday, April 12</td>
<td>6 or more credits</td>
</tr>
<tr>
<td>Friday, April 13</td>
<td>0 or more credits</td>
</tr>
</tbody>
</table>

Make an appointment to see Tiana Loo (Counselor – Developmental Math) in the Math Lab (MS 204, tcho@hawaii.edu) or any other Counselor if you need help choosing courses and/or making an academic plan.

What math class should you take next semester?
Summer School 2011
Reduced Tuition

For this summer (both sessions), the resident tuition rate will be the same as the Spring 2011 semester rate, which is $88 per credit hour for courses numbered below 100.

These courses include Math 73 and Math 83. Take advantage of this great opportunity!

If you register on or before May 15, payment deadline is May 15.

Students who register after May 15 are liable for all applicable tuition and other related fees whether or not they attend those classes. Students who register after May 15 will NOT be automatically disenrolled for non-payment or nonattendance.

If you have any questions, contact Tiana Cho in MS-204, tcho@hawaii.edu, or 455-0430
What Math Course Can You Take Next Semester?

What course and grade did you get in Spring 2011?

- **MATH 1b (3)**
  Grade: D, N, or W

- **MATH 1b (3)**
  Grade: C or Better

- **MATH 22 (3)**
  Grade: D, N, or W

- **MATH 22 (3)**
  Grade: C or Better

- **MATH 73 (3)**
  Any grade

- **MATH 83 (3)**
  Grade: D, N, or W

- **MATH 83 (3)**
  Grade: C or Better

Course you can take in the Fall 2011 semester

- **MATH 9 (1), [CR/NC]**
  With MATH 16 (1), [CR/NC]

- **MATH 18 (3), [CR/NC]**

If you have any questions, ask your instructor or contact Tiana Cho, Developmental Math Counselor, in MS 204 (455-0430 or tcho@hawaii.edu)
PLANNING YOUR PATH TO SUCCESS...

FREE ACADEMIC ADVISING FOR ALL BUSINESS MAJORS
Joy Lane, Counselor

PLEASE CALL OR EMAIL FOR AN APPOINTMENT

WALK IN APTS: WED 10-12

EVENING, SKYPE, EMAIL, PHONE APTS AVAILABLE UPON REQUEST
BE-210
Ph. 455-0220
joylane@hawaii.edu

Look forward to meeting with you!

PLEASE CALL OR EMAIL FOR AN APPOINTMENT

WALK IN APTS: WED 10-12

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BE-210
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